

## Lesson 6 – Defining Access Groups

The **Entry-Master** system needs to know *where* people are allowed as well as *when* they are allowed. In this lesson, you will learn how to define access groups to the **Entry-Master** system. You can define up to **9999** access groups and you can assign up to three (3) access groups to each card (Enterprise systems can be setup to allow up to **20** access groups per card).

You should be logged into the Entry-Master® System and the **Entry-Master Main Menu** should be displayed on the screen, as illustrated in the following figure. If you are not logged in, see *Lesson 1 – Logging into the System*.

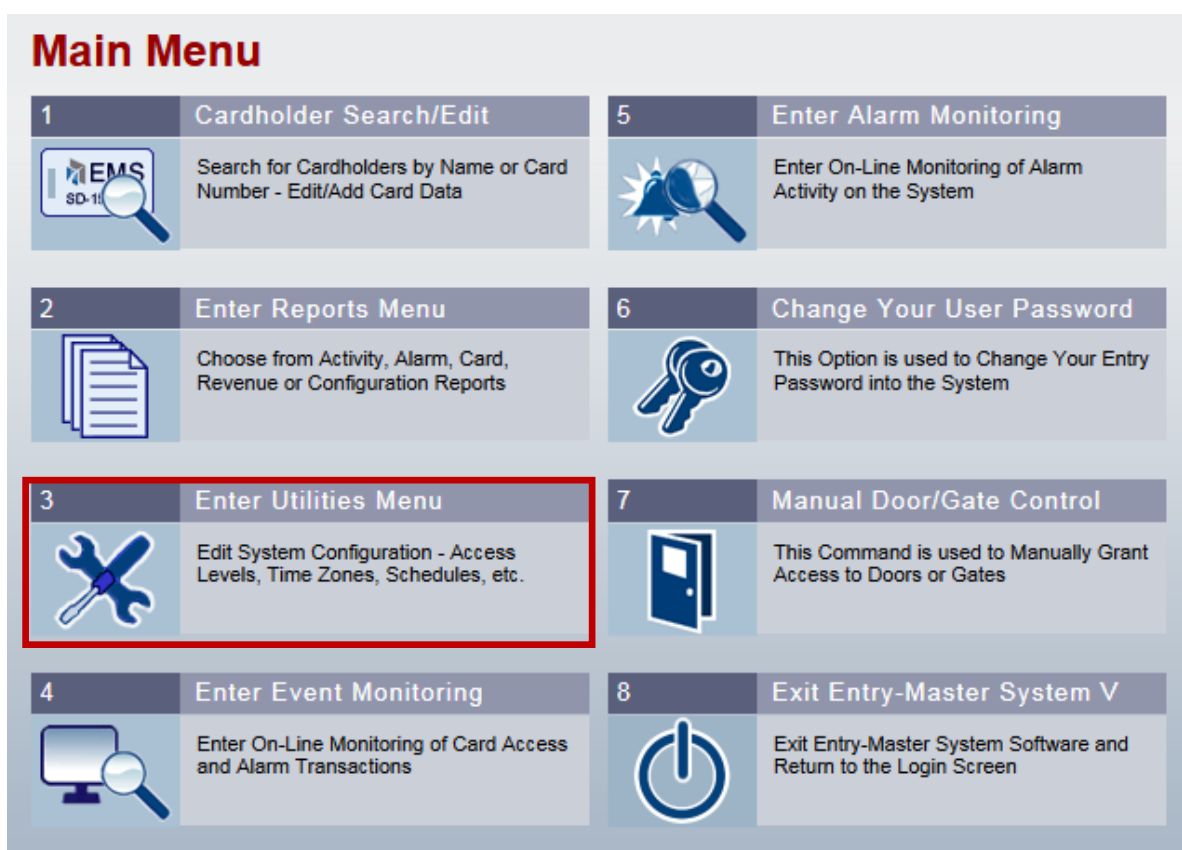


Figure 2-6-1. The Entry-Master Main Menu

**Step 1:** Access Groups are defined from the **Utilities Menu**. Click on the [Enter Utilities Menu](#) link to display the **Entry-Master Utilities Menu**, as shown on the next page:



Figure 2-6-2. The Entry-Master Utilities Menu

**Step 2:** Selected the [Edit Access Group File](#) link and the following screen displays:

[illegible]

**Figure 2-6-3. Access Group Database Screen**

This access group allows employees into the parking garage, perimeter doors and the cafeteria.

**Step 3:** The cursor is located on the **Access Group No.** field. Type a “3” into the field and click on the **Submit Button** (see **Figure 2-6-3** above for the location of the Submit button).

**Step 4:** The following screen displays all readers that are installed at your location, as well as their current status:

ACZS_TV		Entry-Master@ v5.1.2 Access Group Database Screen							07/06/2017	
*> Access Group No: 0003 1> Group Description: <input type="text"/>		Alarm Zone Matrix								
		1	2	3	4	5	6	7	8	9
<b>Legend:</b> <span style="color: green;">●</span> Secure/Unlocked <span style="color: red;">●</span> Alarm/Locked <span style="color: yellow;">●</span> Com. Fail <span style="color: orange;">●</span> Prop Alarm <span style="color: blue;">●</span> Active/Shunted <span style="color: grey;">●</span> Inactive										
Rdr#	Reader Description	Type	<input type="radio"/>	<input type="checkbox"/>	Assigned Time Zone	Status	Lock St	Override	Alarm St	
0111	1360 Comm. North	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0112	1360 Res. West	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0113	1360 Storage	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0114	1360 Garage Res.	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0115	1360 Comm. Garage	N/A	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: yellow;">●</span>	<input type="radio"/>	<input type="radio"/>	<span style="color: blue;">●</span>	
0116	EMRI Loop #1RDR #6	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<input type="radio"/>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0117	1360.Tele-entry.Prk	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0118	1360.Res Hall	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0121	1360 505 Main Entry	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0122	1360 505 14th Street	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0123	1360 ClimateRea Main	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0124	1360 ClimateRe Patio	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0131	1301.2.comm.hall	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: yellow;">●</span>	
0132	1301 Rosetta IT Room	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	
0133	1301.2.MDF.door	Neutral	<input type="radio"/>	<input type="checkbox"/>	---- Access Not Allowed ---- ▼	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<input type="radio"/>	<span style="color: green;">●</span>	

**Figure 2-6-4. Access Group Description Field**

**Step 5:** In the **Group Description** field, type “1360 Resident Access” (Figure 2-6-4) – it is always best to type a description which indicates exactly what the access group is used for. This field can be a maximum of 20 characters. Once the access group is fully defined, it will permit access to the residential parking garage, all perimeter doors, and the **1360 Storage** access (Note: the **1360 Storage** access will be during **regular business hours only**).

In this example, we will permit access to the **1360 Comm. North**, **1360 Res. West**, **1360 Storage**, **1360 Garage Res**, **1360 Tele-entry Park** and **1360 Res Hall** for 24/7 access, as well as the **1360 Storage** during regular business hours. The only data entry required is to select the correct time zone for the appropriate readers from the **Assigned Time Zone** field drop-down list.

**Step 6:** Click on the corresponding Assigned Time Zone drop-down list for Reader 0111 (**1360 Comm. North**). The following figure illustrates this list:

The screenshot shows the 'Entry-Master@ v5.1.2 Access Group Database Screen' dated 07/06/2017. The 'Access Group No' is 0003 and the 'Group Description' is '1360 Resident Access'. A legend at the top indicates: Secure/Unlocked (green circle), Alarm/Locked (red circle), Com. Fail (yellow circle), Prop Alarm (yellow circle), Active/Shunted (blue circle), and Inactive (grey circle). The main table lists readers with their descriptions, types, assigned time zones, and status. Reader 0111, '1360 Comm. North', is highlighted in yellow. Its 'Assigned Time Zone' dropdown menu is open, showing options from '--- Access Not Allowed ---' to '19 - M-F 5-11 SS 6:30-11'. The option '01 - Anytime 24/7 Access' is selected and highlighted in blue. The 'Status' column for this reader shows a green circle, indicating a valid time zone has been selected. Other readers listed include 0112 (1360 Res. West), 0113 (1360 Storage), 0114 (1360 Garage Res.), 0115 (1360 Comm. Garage), 0116 (EMRI Loop #1RDR #6), 0117 (1360.Tele-entry.Prk), 0118 (1360.Res Hall), 0121 (1360 505 Main Entry), 0122 (1360 505 14th Street), 0123 (1360 ClimateRea Main), 0124 (1360 ClimateRe Patio), 0131 (1301.2.comm.hall), 0132 (1301 Rosetta IT Room), and 0133 (1301.2.MDF.door). The bottom of the screen has buttons for Save, Cancel, Delete, Prev, Next, Back, Print, and Help.

Rdr#	Reader Description	Type	Assigned Time Zone	Status	Lock St	Override	Alarm St
0111	1360 Comm. North	Neutral	--- Access Not Allowed ---	●	●	●	●
0112	1360 Res. West	Neutral	--- Access Not Allowed ---	●	●	●	●
0113	1360 Storage	Neutral	00 - Not Allowed Access	●	●	●	●
0114	1360 Garage Res.	Neutral	01 - Anytime 24/7 Access	●	●	●	●
0115	1360 Comm. Garage	N/A	03 - M-F 9 am - 4 pm	●	●	●	●
0116	EMRI Loop #1RDR #6	Neutral	04 - Johnny's after hours	●	●	●	●
0117	1360.Tele-entry.Prk	Neutral	05 - Sun - Sat 6a-8p	●	●	●	●
0118	1360.Res Hall	Neutral	06 - Security Off Hours	●	●	●	●
0121	1360 505 Main Entry	Neutral	07 - Mon - Fri 9 - 5	●	●	●	●
0122	1360 505 14th Street	Neutral	08 - Newspaper Delivery	●	●	●	●
0123	1360 ClimateRea Main	Neutral	09 - M-F 7-6 Sat 7-1	●	●	●	●
0124	1360 ClimateRe Patio	Neutral	10 - M-F 7:30 am-4:30 pm	●	●	●	●
0131	1301.2.comm.hall	Neutral	11 - Janitorial Access	●	●	●	●
0132	1301 Rosetta IT Room	Neutral	12 - Mon - Fri 7-6	●	●	●	●
0133	1301.2.MDF.door	Neutral	13 - Mon-Fri 7am-6:30pm	●	●	●	●

Figure 2-6-5. Selecting a Time Zone for the 1360 Comm. North Door

**Step 7:** Click on “01 – Anytime 24/7 Access” to select this Time Zone. The following figure shows that the Time Zone field is now colored green, to indicate that a valid Time Zone has been selected (see Figure 2-6-6 on the following page).

ACZS\_IV Entry-Master® v5.1.2 Access Group Database Screen 07/06/2017

\*> Access Group No: 0003

1> Group Description: 1360 Resident Access

Alarm Zone Matrix

1	2	3	4	5	6	7	8	9
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Legend: ● Secure/Unlocked ● Alarm/Locked ● Com. Fail ● Prop Alarm ● Active/Shunted ● Inactive

Rdr#	Reader Description	Type	Assigned Time Zone	Status	Lock St	Override	Alarm St
0111	1360 Comm. North	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0112	1360 Res. West	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0113	1360 Storage	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0114	1360 Garage Res.	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0115	1360 Comm. Garage	N/A	---- Access Not Allowed ----	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: gray;">●</span>	<span style="color: blue;">●</span>
0116	EMRI Loop #1RDR #6	Neutral	---- Access Not Allowed ----	<span style="color: gray;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0117	1360.Tele-entry.Prk	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0118	1360.Res Hall	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0121	1360 505 Main Entry	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0122	1360 505 14th Street	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0123	1360 ClimateRea Main	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0124	1360 ClimateRe Patio	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0131	1301.2.comm.hall	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: yellow;">●</span>
0132	1301 Rosetta IT Room	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0133	1301.2.MDF.door	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>

Save Cancel Delete Prev Legacy Next Back Print Help

Figure 2-6-6. 1360 Comm. North Time Zone 01 (24/7) Selected

**Step 8:** Select Time Zone 01 – Anytime 24/7 Access for readers 0112, 0114, 0117 and 0118:

ACZS\_IV Entry-Master® v5.1.2 Access Group Database Screen 07/06/2017

\*> Access Group No: 0003

1> Group Description: 1360 Resident Access

Alarm Zone Matrix

1	2	3	4	5	6	7	8	9
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Legend: ● Secure/Unlocked ● Alarm/Locked ● Com. Fail ● Prop Alarm ● Active/Shunted ● Inactive

Rdr#	Reader Description	Type	Assigned Time Zone	Status	Lock St	Override	Alarm St
0111	1360 Comm. North	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0112	1360 Res. West	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0113	1360 Storage	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0114	1360 Garage Res.	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0115	1360 Comm. Garage	N/A	---- Access Not Allowed ----	<span style="color: yellow;">●</span>	<span style="color: gray;">●</span>	<span style="color: gray;">●</span>	<span style="color: blue;">●</span>
0116	EMRI Loop #1RDR #6	Neutral	---- Access Not Allowed ----	<span style="color: gray;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0117	1360.Tele-entry.Prk	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0118	1360.Res Hall	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0121	1360 505 Main Entry	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0122	1360 505 14th Street	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0123	1360 ClimateRea Main	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0124	1360 ClimateRe Patio	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0131	1301.2.comm.hall	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: yellow;">●</span>
0132	1301 Rosetta IT Room	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>
0133	1301.2.MDF.door	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: gray;">●</span>	<span style="color: green;">●</span>

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Figure 2-6-7. All Time Zones Selected, Except for 1360 Storage

**Step 8:** Select the Time Zone for reader 0113 – 1360 Storage. This reader will be restricted to Monday-Friday 7:00am to 5:00pm, which is defined by Time Zone 16. See the figure on the following page to see Time Zone 16 being selected (Figure 2-6-8):

ACZS\_IV Entry-Master® v5.1.2 Access Group Database Screen 07/06/2017

\*> Access Group No: 0003

1> Group Description: 1360 Resident Access

Alarm Zone Matrix

1	2	3	4	5	6	7	8	9
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Legend: ● Secure/Unlocked ● Alarm/Locked ● Com. Fail ● Prop Alarm ● Active/Shunted ● Inactive

Rdr#	Reader Description	Type	Assigned Time Zone	Status	Lock St	Override	Alarm St
0111	1360 Comm. North	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0112	1360 Res. West	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0113	1360 Storage	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0114	1360 Garage Res.	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0115	1360 Comm. Garage	N/A	00 - Not Allowed Access	<span style="color: yellow;">●</span>	<span style="color: grey;">●</span>	<span style="color: grey;">●</span>	<span style="color: blue;">●</span>
0116	EMRI Loop #1RDR #6	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0117	1360.Tele-entry.Prk	Neutral	03 - M-F 9 am - 4 pm	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0118	1360.Res Hall	Neutral	04 - Johnny's after hours	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0121	1360 505 Main Entry	Neutral	05 - Sun - Sat 6a-8p	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0122	1360 505 14th Street	Neutral	06 - Security Off Hours	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0123	1360 ClimateRea Main	Neutral	07 - Mon - Fri 9 - 5	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0124	1360 ClimateRe Patio	Neutral	08 - Newspaper Delivery	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0131	1301.2.comm.hall	Neutral	09 - M-F 7-6 Sat 7-1	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0132	1301 Rosetta IT Room	Neutral	10 - M-F 7:30 am-4:30 pm	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0133	1301.2.MDF.door	Neutral	11 - Janitorial Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
			12 - Mon - Fri 7-6	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: yellow;">●</span>
			13 - Mon-Fri 7am-6:30pm	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
			14 - M-Sat 6 am - 2 pm	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
			15 - Mon - Fri 8 am-5 pm	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
			16 - Mon-Fri 7am-5pm	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>

Save Cancel Delete Prev Next Back Print Help

**Step 9:** Click on the “Save” button to save this Access Group definition and display a blank Access Group Database screen (see Figure 2-6-9 below):

ACZS\_IV Entry-Master® v5.1.2 Access Group Database Screen 07/06/2017

\*> Access Group No: 0003

1> Group Description: 1360 Resident Access

Alarm Zone Matrix

1	2	3	4	5	6	7	8	9
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Legend: ● Secure/Unlocked ● Alarm/Locked ● Com. Fail ● Prop Alarm ● Active/Shunted ● Inactive

Rdr#	Reader Description	Type	Assigned Time Zone	Status	Lock St	Override	Alarm St
0111	1360 Comm. North	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0112	1360 Res. West	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0113	1360 Storage	Neutral	16 - Mon-Fri 7am-5pm	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0114	1360 Garage Res.	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0115	1360 Comm. Garage	N/A	---- Access Not Allowed ----	<span style="color: yellow;">●</span>	<span style="color: grey;">●</span>	<span style="color: grey;">●</span>	<span style="color: blue;">●</span>
0116	EMRI Loop #1RDR #6	Neutral	---- Access Not Allowed ----	<span style="color: grey;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0117	1360.Tele-entry.Prk	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0118	1360.Res Hall	Neutral	01 - Anytime 24/7 Access	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0121	1360 505 Main Entry	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0122	1360 505 14th Street	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0123	1360 ClimateRea Main	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0124	1360 ClimateRe Patio	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0131	1301.2.comm.hall	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: yellow;">●</span>
0132	1301 Rosetta IT Room	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>
0133	1301.2.MDF.door	Neutral	---- Access Not Allowed ----	<span style="color: green;">●</span>	<span style="color: red;">●</span>	<span style="color: grey;">●</span>	<span style="color: green;">●</span>

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Figure 2-6-9. Completed Access Group Definition

**Please Note:** To ensure that Access Group changes take effect, the *Use New System Parameters* option in the **Report Utilities Menu** *must be executed* -OR- the system can be *rebooted* to effect the change (see [Chapter 2-Preface: New System Parameters](#)).