

Appendix A – The Cardholder Record Screen

The **Cardholder Record Screen** is where you will do most of your work. Just about everything you do to maintain the Entry-Master System is done in the Cardholder Record Screen. Because this is such an important screen we decided to provide a separate section to describe all of the fields and functions displayed on the Cardholder Record Screen.

Section 1 displays the fields and provides the following information:

- Brief field description
- Maximum field length
- Field format:
 - Alphabetic
 - Numeric
 - Alphanumeric
- Field type:
 - Display Only
 - System Supplied
 - User Supplied
 - User Selected

Section 2 provides more detail about each field on the Cardholder Record screen and discusses each function displayed on the Bottom Line Menu and how to use them. This appendix applies to a standard Entry-Master System cardholder screen; your particular installation may have extra fields or other enhancements which were added either by EMS Technical Staff or your authorized Entry-Master Dealer. In any case, however, the basic access control fields (e.g. I/O Status, Access Group, and any other fields which actually affect the use of a card) remain unchanged.

Note: Appendix A is not finished at this time. If you have any questions, please consult your Entry-Master Dealer.